

## **SCOPA/AOA Delinquent Dues Policy:**

Please be advised that the below delinquency dates will continue to be strongly enforced by the SCOPA/AOA. SCOPA/AOA dues are assessed on an annual basis; however, payment to the SCOPA may be made quarterly, biannually or annually. Dues payments will be remitted to the AOA at the end of each quarter.

All paying members of the Association are required to be current with both their SCOPA and AOA dues payment by the end of each quarter. The current quarter's dues must be submitted to the Association office no later than the date listed in the schedule below in order for the Association office to remit the AOA's portion of membership payments by the AOA's due date on the last day of the quarter. A member will be considered delinquent by the SCOPA/AOA if the required dues payment is not received within 30 days of the AOA due date listed in the schedule below. If the payment is not received by the SCOPA/AOA within 60 days of the end of the current quarter, the membership will be terminated at the discretion of the AOA Secretary-Treasurer. Please also be advised that if you are in bad standing with your dues payments this will result in loss of your member benefits.

### **1. First Quarter Dues:**

- a. SCOPA/AOA due date to the SCOPA office is **March 15th**;
- b. SCOPA office due date to remit AOA dues is **March 31st**;
- c. The AOA's delinquent due date is **April 30th**; and
- d. The SCOPA/AOA termination date is **May 31st**.

### **2. Second Quarter Dues:**

- a. SCOPA/AOA due date to the SCOPA office is **June 15th**;
- b. SCOPA office due date to remit AOA dues is **June 30th**;
- c. The AOA's delinquent due date is **July 31st**; and
- d. The SCOPA/AOA termination date is **August 31st**.

### **3. Third Quarter Dues:**

- a. SCOPA/AOA due date to the SCOPA office is **September 15th**;
- b. SCOPA office due date to remit AOA dues is **September 30th**;
- c. The AOA's delinquent due date is **October 31st**; and
- d. The SCOPA/AOA termination date is **November 30th**.

### **4. Fourth Quarter Dues:**

- a. SCOPA/AOA due date to the SCOPA office is **December 15th**;
- b. SCOPA office due date to remit AOA dues is **December 31st**;
- c. The AOA's delinquent due date is **January 31st**; and
- d. The SCOPA/AOA termination date is the **last day of February**.

If a member is dropped for non-payment of dues and reinstated in the same year, the member will be required to remit all prior quarter(s)' dues in addition to the current quarter to avoid the delinquent status upon reinstatement.

### **Dues can be paid quarterly, biannually or in full during the 2018 calendar year.**

- If paying dues in full, payment must be received by March 15th.
- If paying biannually, dues must be paid by March 15th and September 15th.
- If paying quarterly, dues must be paid by the 15th of March, June, September and December.

Please contact the SCOPA office if you have any questions regarding the dues payment schedule and/or the delinquent dues policy.

